

SCAPPOOSE SCHOOL DISTRICT 1J

IN-DISTRICT CREDITS

Scappoose School District 1J allows certificated staff "In-District" credits which may be used to advance on the salary schedule as according to Contract Article #15.3, A-D. Only approved Professional Development activities will apply.

Following are guidelines regarding the earning of "In-District" credit:

1. One "In-District" credit is defined as ten (10) seat hours of professional development training.
2. No more than 2/3 "In-District" credit may be used toward salary advancement in each column.
3. Teachers may obtain up to six (6) "In-District" credits per year toward salary advancement.
4. Staff may not obtain "In-District" and college credit for the same class.
5. Approval must be obtained from the building principal in order to receive "In-District" credit for any courses, workshops, conferences, etc...
6. Upon completion of course, workshop, etc. there must be some type or proof of completion provided indicating either clock hours or credits obtained.
7. "In-District" credit may be applied to state required PDUs (Professional Development Units).
8. Seat time at meetings such as staff, committees and site councils will be considered for "In-District" credit only if such meetings are determined to be Professional Development and are approved by the building principal.

Name \_\_\_\_\_ Date \_\_\_\_\_

Current Classroom Assignment: \_\_\_\_\_

Proposal for In-District Credit: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number or Clock Hours/Credits to be Obtained: \_\_\_\_\_

Describe how attendance to the requested workshop, course, inservice, etc. will apply to your specific classroom assignment: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

\_\_\_\_\_  
Principal Signature

Date

\_\_\_\_\_  
Employee Signature

Date