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# HOW TO CONNECT WITH THE SCAPPOOSE SCHOOL DISTRICT'S BOARD OF DIRECTORS

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The Board's major responsibilities are setting policy and the hiring of the superintendent. The Superintendent is then accountable to the Board for managing the district according to board policies.

Board members are elected to serve the community and welcome your participation. Here are some ways to get involved:

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## CONTACT THE BOARD

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**Send an email** to the Board at [schoolboard@scappoose.k12.or.us](mailto:schoolboard@scappoose.k12.or.us). It will be forwarded to all Board members by the Superintendent or Board Secretary.

**Contact the Board Secretary** - Julie Hinkle, Executive Assistant and Board Secretary. She can be reached by email at [jhinkle@scappoose.k12.or.us](mailto:jhinkle@scappoose.k12.or.us) or by phone at 971-200-8000.

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## BOARD MEETINGS

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**ATTEND A BOARD MEETING** in the District Office's boardroom located at 33589 SE High School Way; Scappoose, Oregon.

**REGULAR MONTHLY BOARD MEETINGS** are held the second Monday of each month unless otherwise noted. [Click here](#) for the board meeting dates. Regular board meetings are meetings of a quorum of the board in public to discuss district business.

**WORK SESSIONS** are meetings of a quorum of the Board in public to study issues, gather and analyze information and clarify problems. Work sessions are held the fourth Monday of September, October, January, February, April, May, and June.

**BUDGET COMMITTEE MEETINGS**

*\*All meetings of the school board are subject to Oregon's Public Meetings Law (ORS 192.610- 192.990). Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in Robert's Rules of Order, Newly Revised, "Procedures for Small Boards" as modified by the Board will govern the Board in its deliberation.*

## SPEAK TO THE BOARD AT A BOARD MEETING

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### ADDRESS THE BOARD DURING A BOARD MEETING

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The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. A visitor wishing to speak during the regular board meeting may complete the [Comments from Visitors form](#). The form must be completed and submitted by 12:00 p.m. on the day of the regular board meeting. The Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by affect naming district personnel. We also ask that presentations be limited to five (5) minutes per person and thirty (30) minutes total for public comments. If a number of people wish to come to discuss a specific topic, please designate one person to sign up and speak. You will be asked to state your name and city of residence before speaking.

### ADD AN ITEM TO A MEETING AGENDA

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A member of the public may request the superintendent or Board chair consider placing an item on the agenda of a regular Board meeting. This request should be made in writing and presented to the Superintendent or Board chair for consideration at least ten working days prior to the scheduled meeting.

## LISTEN TO THE AUDIO RECORDING OF A REGULAR BOARD MEETING

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If you can't attend a regular meeting, you can still hear the proceedings for yourself. Audio recordings are found on the website. [Click here to go to webpage](#).

## SCAPPOOSE SCHOOL DISTRICT VISION STATEMENT

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Cultivating passionate lifelong learners for an ever-changing world

### MISSION STATEMENT

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In partnership with families and the community, Scappoose School District is dedicated to cultivating students who are leaders, communicators, thinkers, principled, and caring by:

- Ensuring a safe, healthy, and supportive environment that promotes the emotional, social, and psychological wellness of each person
- Providing rigorous and innovative programs through high standards of teaching and learning
- Preparing students to demonstrate leadership, self-direction, confidence, and a strong work ethic to help guarantee a sustainable future
- Building, supporting, and retaining a caring, highly trained staff who promote creative expression and critical thinking
- Developing cultural competence while embracing diversity for all students
- Offering a variety of experiences and opportunities in and out of the classroom