Present; Jim Jones, Judy Reed, Annette Pixley, Aarin Pinkstaff, Sanna Eckstrom, Trina Spang, Jeff Baker, Natalie Kenoyer, Beth Wagenknecht

Invited guest Phil Lager, School District Board Chair, had a scheduling conflict and will try to attend January meeting.

Approval of November 15th minutes – Sanna motioned to approve, Jim second, all present approved.

**Old Business**

No discussion. Meeting began with new business, keep meeting brief.

**New Business**

Current state of SHS; Jim shared students & staff are in finals week. Leadership set up a “stress room” in faculty room and it has been well used by students needing to de-stress. “There are activities, hot chocolate and animals to help students alleviate the pressures of finals week”. Aarin shared “there is a large poster in hall with snowflakes on it and if a student finds their name on a snowflake they can go to de-stress room and claim a little prize.

J-Term; Jim said J-Term begins after students return from Christmas break. It will last three weeks. Low enrollment classes were eliminated.

How are students short on credits tracked / managed? Jim said “a data warehouse program is used where parameters are entered and results generate results / graphs. Helps determine student gaps /challenges so staff can identify intervention opportunities. There is also a part time councilor that tracks freshman not on track, currently 7-14 students, for graduating on time. Attendance is the biggest issue. ”

Status of website; Jim said January 2nd is launch date for updated school district website. Ms. Scott is working with all teacher to mainstream / connect all schools in district on website.

Confirmation of additional Site Council staff / students for remaining of 2017/18? Jim said “no hits” for additional participants on board and leadership is “really busy”. He also said “ESSA / Ron Alley said our board isn’t mandated or necessary to enforce” In reference to having quorum for meetings, in accordance to ORS 329.704, Site Council by the Book.

Teen Court Program; Jim said “training currently cancelled, not a J-Term class. It will be rescheduled. There are not enough issues currently at our school to run, which is a good thing”.

School repairs; Jim has a list with varying levels of completion and once ready he will give to our board. Site council goal is to obtain list with at least top five items Jim thinks would be helpful for us to submit request in writing to School District Board members. Our goal is to advocate repairs be paid for with City System Excise Tax money. Jim reported some repairs we noted on our walk through last year have been completed; for example quality made classroom tables, chairs and desks. He also said the HVAC problem is currently being addressed and a repair / replacement of this magnitude is typically done during the summer break.

Next meeting January 17th, 2018.